

Laboratory Quality Systems Auditor

Irish Equine Centre - Johnstown, Naas Co. Kildare.

We are seeking an experienced Laboratory Quality Systems Auditor within the QA Department reporting to the Head of Quality. You will have responsibility to audit a wide range of accredited tests in the following disciplines:

- Biological and Veterinary (e.g. Microbiology, Virology, Animal feed, Environmental and Nutrition)
- Chemical (e.g. ELISA & Mass Spectrometry).

Job Requirements:

- A thorough understanding of the ISO17025 Quality Standard (Requirements for the competence of testing laboratories) and the ability to understand the concepts underlying the laboratory activities being audited.
- High Level User of a document management system (ideally Q-Pulse).
- Plan, prepare and conduct annual audit program.
- Gather objective evidence through effective discussion, observation, sampling and note taking.
- Analyse and interpret data in order to determine compliance with ISO17025 and other Quality and regulatory requirements.
- Demonstrate problem solving ability with strategic focus on root cause analysis.
- Strong audit reporting skills, writing valid and factual non-conformity reports.
- Undertake audit follow-up activities, including evaluating the effectiveness of corrective action.
- To establish and maintain external calibration provider relationships and maintain equipment calibration schedule.
- Professionally liaise with External Auditors, Head of Quality, Laboratory Managers and staff.

Qualifications and Experience:

- Bachelors of Science with an additional quality qualification, or at least 2 years' experience as an ISO17025 auditor.
- Excellent computer skills, advanced level Microsoft Word and Excel and experience as a high-level user of a document management system.
- Excellent written and oral communication and interpersonal skills.
- Must be a highly organised individual with excellent attention to detail.
- A self-starter, who works effectively on their own initiative, is use to working to deadlines, with a capability to work as part of a team, cross functionally and achieve results in relation to auditing and continuous improvement.

Schedule: 9.00am – 5.00pm Monday – Friday

A competitive remuneration package will apply with a salary commensurate with experience. The IEC is an equal opportunities employer.

Please send applications to cmcbride@irishequinecentre.ie

Closing date for applications is by the 31st January 2020.